

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A BOARD WORKSHOP MEETING
HELD ON JULY 16, 2014, SCHOOL DISTRICT OFFICE

Present: Mrs. Beverly Grabe
Mr. Randall Putz
Dr. Kenneth Turney
Dr. Alfred Waner

Absent: Mr. Paul Zamoyta

Also Present: Mr. Kurt Madden
Ms. Tina Fulmer
Ms. Paulina Ugo
Mr. Steve Foulkes
Mr. Joseph Kelly
Mr. Ed Stanik

President Turney called the meeting to order at 6:33 p.m. at the School District Office.

Open Session

Mr. Madden recommended the adoption of the agenda include changing the Administrative Report number from 002 to 003, removing the number from the Curriculum and Instruction Report, removing Agreement numbers 0531, 0241, and 0948 from item 6-b, and moving the following items to the Consent Calendar:

Adoption of
Agenda

6. Administrative Report
 - a. Second Reading and Adoption of Board Policy 3531 and Exhibit 3531
 - c. Agreement for Transfer of Special Education Revenue
 - d. SANDABS membership Renewal for Fiscal Year 2014-15
7. Curriculum/Instruction Report
 - a. Second Reading and Adoption of the 2014-15 Student Handbooks and Annual Notice of Parents' Rights and Responsibilities
8.
 - a. Purchase Chromebooks and Carts
9. Personnel Report Certificated #14-15-002
 - a. Certificated Substitute Teachers for the 2014-15 School Year
 - b. Eliminate .8 FTE Speech Therapist Position
 - c. Create 1 FTE Speech Therapist Position
 - d. Transitional Kindergarten Position
 - e. Coaches for Big Bear Middle School for the 2014-15 School Year

10. Personnel Report Classified #14-15-002
 - a. Account Technician 7 Job Description
 - b. Eliminate 3.75 EL Aide Position
 - c. Eliminate 3.75 Library Clerk Position
 - d. Create Intervention/Library Clerk Position
 - e. Five (5) Bi-lingual Instructional Aides
 - f. Two (2) Campus Safety Assistant Positions
 - g. Increase Days for Bus Driver/Clerk Position
 - h. Library Clerk
 - i. Para-Educator Translator

President Turney called for a motion to adopt the agenda.

Motion by Dr. Waner to adopt the agenda for the meeting including the revisions recommended by Mr. Madden as well as the items being moved from the action sections to the Consent Calendar. Second by Mrs. Grabe.

M14-15-026

President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner

NOES: None

ABSTAIN: None

ABSENT: Zamoyta

President Turney opened the Hearing Section for Public Comment at 6:32 p.m.
Hearing no request to make Public Comment, President Turney closed the Hearing Section at 6:40 .m.

Hearing
Section

President Turney called for a motion to approve the Consent Calendar.

Consent
Calendar

Motion by Dr. Waner to approve the Consent Calendar as follows:

M14-15-027

- Overnight Field Trip, BBHS AP Biology Class to Catalina Island Marine Institute, September 19-21, 2014
- Second Reading and Adoption of Board Policy 3531 and Exhibit 3531
- Agreement for Transfer of Special Education Revenue
- SANDABS Membership Renewal for Fiscal Year 2014-15
- Second Reading and Adoption of the 2014-15 Student Handbooks and Annual Notice of Parents' Rights and Responsibilities
- Purchase of Chromebooks and Carts
- Certificated Substitute Teachers for the 2014-15 School Year at the proper rate of pay (Richard Alfieri, Margaret Alten, Pricilla Alexander, Lexi Amrhein, Elizabeth Arkin, Deborah Bechtel, Rich Benson, Lori Best, Gregg Brown, Sharon Bumstead, Sharon Cady, Joan Carroll-Oliveri, Jane Cicala, Patricia Collins, Cynthia Connors, Linda Coulter, Edward Delcour, Heather Drake, Rick Earley, Patti Field, Annette Greinke-Carroll, Roy Grimes, Sharon Gytri, Tiana Hahn, William Herman, Shawn Heslin, Valerie Klimaszewski, Linda Larson, Sally Martin, Lara Melissa, Mary Parks, Dennis Pond, Andrea Pool, David Rosenthal, Barry Roth, Michelle Russell, Colin

- Schour, Kenneth Seaman, Lori Smith, Jonathan Stiles, Kathleen Stolliker, Dee Tansey-Blust, Patricia Terhune, Joe VanDelden, Sarah Wadden, Natacha Walters, Sean young, and Lori Zack.
- Eliminate .8 FTE Speech Therapist Position
 - Create 1 FTE Speech Therapist Position
 - Transitional Kindergarten Position increase from a .8 FTE to a 1.0 FTE for the 2014-15 school year.
 - Coaches for Big Bear Middle School for the 2014-15 School Year (Tracy Tokunaga-Cross Country/Jason Schetter-Cross Country and Volleball/ Steve Ellis-Volleyball/Bob Antenoci-Wrestling/Issac Solis-Boys' Basketball/Chris Leong-Boys' Basketball/Joey Web-Boys' Basketball/ John Francis-Boys' Basketball/Jeremy Little-Boys' Basketball/Mike Fulmer-Girls' Basketball/Jesika Gosswiller-Girls' Basketball/Brad Johnson-Girls' Basketball/Mary Bradford-Girls' Basketball/Brad Johnson-Girls' Soccer/Amy Flanders-Boys' Soccer
 - Account Technician 7 Job Description
 - Eliminate 3.75 EL Aide Position (BLES)
 - Eliminate 3.75 Library Clerk Position (BLES)
 - Create Intervention/Library Clerk Position (Donna Fisch)
 - Five (5) Bi-lingual Instructional Aides, 3.75 hours per day, 180 days per year (Diana Campos-BBHS/Alan Moreno-Garcia-BBMS/Mari Saldivar-NSES/Brenda de la Rosa-BBES/Gemma Tapia-BBES)
 - Two (2) Campus Safety Assistant Positions, 3.75 hours per day, 180 days per year (Susan Elliott-BBMS/Eric Van Alstyne-BBHS)
 - Increase Days for Bus Driver/Clerk Position by three (3) days
 - Library Clerk, 7.0 hours per day, 172 days per year at the proper salary rate of pay (Tracy Onions)
 - Para-Educator Translator, 6.5 hours per day, 180 days per year (Lyndsie Snyder)

Second by Mrs. Grabe. President Turney called for the vote. Said motion was approved by the following roll call vote:

AYES: Grabe, Putz, Turney, Waner
NOES: None
ABSTAIN: None
ABSENT: Zamoyta

Ms. Ugo reviewed the five agreements for Participation in Alternative Education Programs. Of the five Memorandums of Understanding which were attached to the published agenda, three are still in draft form. Ms. Ugo is working with the County to obtain these agreements in final form. Ms. Ugo explained the process we must take if we wish to take back a County program noting the 30 day notification to County. This would include the County Classes at North Shore Elementary School and the Severely Handicapped Class at Big Bear High School.

Admin. Report
#14-15-003

President Turney called for a motion to approve the Administrative Report.
Motion by Mr. Putz to approve Agreements #09-10-0551 and #14-15-0044 between Bear Valley Unified School District and the Office of the San Bernardino County Superintendent of Schools for participation in Alternative Education Programs with the terms being July 1, 2014 through June 30, 2015. Second by Mrs. Grabe. President Turney called for the vote. Said motion was approved by the following roll call vote:
AYES: Grabe, Putz, Turney, Waner
NOES: None
ABSTAIN: None
ABSENT: Zamoyta

M14-15-028

Resignation/Retirement Notifications

Mr. Madden announced the following resignations:

Amy Martinez effective June 30, 2014

Jamison Luke effective July 1, 2014

Tianna Cuevas effective July 3, 2014

President Turney called for a break at 7:28 p.m.

Break

President Turney called the meeting back to Open Session at 7:32 p.m.

Open Session

Mr. Madden led the Governing Board through a review of the Governing Board Handbook. Each Board Member provided input regarding the handbook. Dr. Waner would like the new Board Priorities for 2014-2015 added. Mr. Putz commented the information in this handbook still holds true; if these are practiced, they lead to a more harmonious and productive environment for students. Mr. Putz asked how we will reconcile all the plans (Strategic Plan, Board Priorities, LCAP, Single Plans for Student Achievement, and the Technology Plan) at the 30,000 foot view? He is thinking there is a point where it is very important. It is a good idea to have a discussion about how we combine, streamline, and rewrite all of these plans. President Turney feels the handbook is too wordy; feels we can boil it down and have an Executive Summary with Honesty, Ethical, Common Sense. Streamline the handbook. Mr. Putz suggested adding the Executive Summary at the front of the handbook. Mrs. Grabe thinks our board really works well together; we worked through what we needed to and this was necessary at that time. She hopes that we continue with the respect and all that is included in this handbook to become the board we are; maybe we need to reduce it a little. Dr. Waner stated if there are new members to the board in November, this handbook needs to be shared. Maybe condense it to hit the key issues in order for board members to be effective when they work together. Mrs. Grabe suggested the new board members receive the entire document and have a condensed version for seated board members. Mr. Madden reviewed the Goals with comments as follows:
Goal 1 – Board members will establish and foster trust toward one another

Workshop

and between the Board and Superintendent. The most important word being trust.

Goal 2 – Board members will be open and honest in their interactions and inter-relationships. Being open and honest is sensed with our board. Believe we always keep our students front and center.

Goal 2.2 – Superintendent and Board President will share information equally with all Board members. This is being done. This was an issue prior to Mr. Madden arriving in our district.

Goal 2.3 – Board members and Superintendent will take responsibility for own actions, reactions and feelings and address them directly with the appropriate Board member, the entire Board as a body, or the Superintendent to bring closure to the issue/situation. Bringing closure is key for all of us.

Goal 3 – Board members and Superintendent will consider the impact of Board/District decisions on the well-being of the entire Community, while serving the best interests of all students. We think of the entire community when making decisions. Dr. Turney stated this is very important and sometimes people are influenced by a small group or special interest. We are here for the students and no one else. If the students were not here, we would not be here.

Mr. Kelly stated according to the Brown Act, information given to the Board needs to be available to the public at the same time.

Board/Superintendent Expectations

1. Board Expectations of Superintendent

The importance of continuous communication and strong leadership was emphasized.

Revision to the date will be made to item 4.

7. Serve as a leader and facilitator for Board effectiveness and take responsibility to ensure its success needs to be done at all times.

8. Hold Board Members accountable to Board expectations of its individual members and of itself as a body fits best under Board Expectations.

9. Serve as the Educational Leader of the District in Curriculum and Instruction, Business and Finance, and Human Resources. These need to be included in Mr. Madden's evaluations. Alternative Education should be added to the list. Mr. Madden is the overall educational leader.

12. Evaluate district management/principals every year as set in Board Policy. It is important to spend time with the board and principals.

2. Board Expectations of Fellow Board Members

Dr. Waner stated he feels comfortable in expressing concerns and questions and in voting no if necessary. He never felt any repercussions for doing this. Mr. Putz stated the issue is when someone does not practice sense and causes uncommon problems. This is helpful as a reminder. Remind all board members to be mindful of these things where they can be destructive. Mrs. Grabe stated there was a huge learning curve for her and

she appreciated Dr. Turney's experience and expertise. Dr. Turney would not want this interpreted that a board member throws away their feelings about something if they feel strongly about an issue.

3. Superintendent Expectations of the Board

Numbers 4, 5, 6, 7, and 8 are areas that require continued good communication. Administration will do their best to get the board good information and keep good systems in place. Governance is at the 50,000 foot level; 10,000 is not good.

The Protocols of the Board and Superintendent/Board Bylaws will be verified that the most current version is included in this handbook. They will be removed from the condensed version as they are contained in Board Policy.

Leadership numbers 1 through 5 were reviewed and comments provided. No revisions were suggested.

Board Relationships numbers 6 through 25 were reviewed with the notation that numbers 23-29 are repetitive.

Staff Relationships numbers 26 through 29 were reviewed with the notation that they are repetitive.

The Board Priorities will be updated for 2014-2015 with Student Achievement, Facilities, and Fiscal Health.

Mr. Stanik is concerned with the Brown Act being used unproductively. Closed Sessions are always a problem because people think things are going on that should not be going on in Closed Session.

Mr. Madden commended board members on their input to the handbook and noted the streamlining of the agenda went well.

President Turney adjourned the meeting at 8:10 p.m.

Adjourn

Secretary

Clerk of the Board